

## Full-Time Library Director

### Butler Public Library

The Butler Public Library, located in Butler, NJ, seeks a dynamic, enthusiastic leader with a strong commitment to public library service to fill the position of Library Director in a warm and friendly customer-service-oriented public library. The Library is conveniently located near a senior housing community. Across from the parking lot is a new municipal park that is heavily used.

The Butler Public Library is a small- to medium-sized library in Morris County, NJ, and is part of the Main Library Alliance. The Director is the only full-time employee. The other staff are part-time employees. Butler is a diverse, tight-knit community with a population slightly more than 8,000 residents.

The Library personnel regularly receive praise from patrons and our staff prides itself on “going the extra mile” to help patrons. The Library offers many well received programs for children and adults and co-sponsors programs with other nearby libraries and with the Health Department (next to the Library entrance). The Butler Public Library does much more than provide materials and programs for the community; we also try to provide information and referrals to help in other ways. It is located on the Morris County border with Passaic County.

### Qualifications

ALA-accredited MLIS degree/MLS/NJ Professional Librarian Certificate

Professional public library experience – with 2 yrs. minimum in supervisory capacity

Current knowledge of library trends, innovations, and developments

Ability to work effectively with library trustees, elected officials and community groups

Excellent leadership, interpersonal, problem-solving and technology skills

Experience managing staff of 9+ persons with regard to hiring, scheduling, etc.

Open-mindedness to diversity within Library as well as community

Experience with managing a budget preferred

Microsoft office suite knowledge a plus

Bilingual/proficiency in Spanish a plus – but not required

Knowledge of LEAP/Polaris LIS system is a plus

### PERKS & BENEFITS:

Schedule flexibility for 35-hour work week

Medical & Dental benefits

Pension availability

Generous paid time off inclusive of sick and vacation pay

Salary is commensurate with experience and skillset

### TO APPLY:

Please submit a current resume and cover letter via email to [Luis.Rodriguez@butlerlibrary.org](mailto:Luis.Rodriguez@butlerlibrary.org) by October 31, 2023.