

MINUTES

New Jersey Public Power Authority

July 20, 2017

The meeting at the Borough of Madison Municipal Building was called to order at 10:32 AM by Donna Mull, Authority President. Mull stated, "Notice of this meeting was published in the Star-Ledger on February 15, 2017 and displayed by Authority members in their municipal offices.

In addition to Mull, representing the Borough of Pemberton, the following were present for the meeting: Jim Burnet for the Borough of Madison; Jim Lampmann for the Borough of Butler; Denise Biancamano for the Borough of Milltown; Bill Beattie for the Borough of Park Ridge and Joe Zanga for the Borough of South River. John Boyle for the City of Vineland, Joe Isabella for the City of Vineland, Jack Layne for the Borough of South River, Kevin Boutilier for Sussex REC, Jim Jablonski executive director of the Public Power Association of New Jersey/New Jersey Public Power Authority and Brian Vayda executive director of the Public Power Association of New Jersey/ New Jersey Public Power Authority were also present. The Boroughs of Lavallette and Seaside Heights were not represented.

Biancamano made a motion to amend the agenda to include a Resolution to adopt the Annual Budget for the New Jersey Public Power Authority for the fiscal year beginning February 1, 2017 and ending, January 31, 2018. The Resolution will be on the agenda after Item 9.c. Isabella offered a second. The voice vote was unanimous.

Minutes of the Regular Meeting of April 27, 2017, the Executive Session of April 27, 2017 and the Special Meeting of June 5, 2017 were approved. Lampmann offered a motion to approve. Biancamano offered a second. The voice vote was unanimous.

The **Treasurer's Report** for the period January 1, 2017 through June 30, 2017 was approved. Lampmann made a motion to approve the report. Isabella offered a second to the motion. The voice vote was unanimous.

Claims for the period January 1, 2017 through June 30, 2017 in the amount of \$48,430.08 were approved. A motion was offered by Isabella with a second by Biancamano. The voice vote was unanimous.

The **executive director's monthly report** was delivered in advance of the meeting. Mull asked if there were any questions regarding the content of the report and there were none. A motion was offered to accept the executive director's monthly report by Isabella with a second by Burnet. The voice vote was unanimous.

Biancamano made a motion to accept Jack P. Layne to serve as South River's Commissioner to the Authority with Zanga serving as the alternate. Lampmann made a second. The voice vote was unanimous. Mull welcomed Layne to the Authority Board of Commissioners.

Biancamano made a motion to adopt a Resolution to recognize the retirement of James A. Jablonski, Executive Director, effective August 3, 2017. Lampmann offered a second. The voice vote was unanimous. Isabella offered gratitude to Jablonski for the influence he had on representing the Authority. Vayda thanked Jablonski for his service and dedication to the Authority and help with the transition to a new Executive Director. The entire Board expressed gratitude to Jablonski. for his efforts in getting the Authority to where it is today.

Unfinished Business

The executive director provided a list of Committee assignments in advance of the meeting. Mull asked if those assignments were acceptable to each of the Committee members. All of the Committees members agreed that the assignments were still acceptable. Biancamano made a motion to accept the Committee assignments. Lampmann offered a second. The voice vote was unanimous.

Resolution 2017-2018-18 to read by title only the annual budget and capital budget program of the New Jersey Public Power Authority for Fiscal Year 17-18 was moved by Isabella. Beattie offered a second. A roll call of votes ensued.

Commissioner	Vote “Yes”	Vote “No”	Vote “Abstain”	Absent
Lampmann	X			
Borowski				X
Burnet	X			
Biancamano	X			
Mull	X			
Beattie	X			
Akers				X
Zanga	X			
Isabella (for Lillie)	X			

Mull introduced the annual budget and capital budget program of the New Jersey Public Power Authority for Fiscal Year 17-18 at the second and final reading by title only.

Mull opened the public hearing regarding the New Jersey Public Power Authority fiscal year 2017-2018 budget and capital budget program at 10:40 AM, and read the following statement “The notice of public hearing was published in the Star-Ledger on June 29, 2017 and displayed by Authority members in their municipal offices”. Mull asked for any public comments on the budget. Hearing none, Mull closed the public hearing at 10:41 AM.

Resolution 2017-2018-19 to adopt the Annual Budget for the New Jersey Public Power Authority for the fiscal year beginning February 1, 2017 and ending, January 31, 2018 was moved by Isabella. Beattie offered a second. A roll call of votes ensued.

Commissioner	Vote “Yes”	Vote “No”	Vote “Abstain”	Absent
Lampmann	X			
Borowski				X
Burnet	X			
Biancamano	X			
Mull	X			
Beattie	X			
Akers				X
Zanga	X			
Isabella (for Lillie)	X			

The Commissioners discussed how to move the NJPPA files/equipment that are located at the Seaside Heights office and in Vineland. The Seaside Heights office will close as of August 3, 2017. Jablonski mentioned that he will ask Seaside Heights if we can have an extension on time to move the files/equipment. Isabella offered that he will find out about how many boxes are located in Vineland.

The Commissioners discussed entering into Services Agreement IMA between PPANJ/NJPPA since during start-up all of the acting Executive Director’s salary and benefits are being paid by the PPANJ and all of the salary and benefits of the new Executive Director are being paid by the NJPPA and some type of reimbursement between PPANJ/NJPPA will need to take place. Lampmann offered to review the existing IMA between the Borough of Butler and the NJPPA and determine if we can offer something similar.

The Commissioners discussed the need for office insurance in Butler. Lampmann stated that any NJPPA documents/equipment located at Butler will be covered by the Butler office insurance. Vayda inquired about a need to have a crime policy (surety bond) for the NJPPA. Jablonski mentioned that the surety bond will require background checks for the Commissioners. Vayda will contact an insurance carrier and look into getting a surety bond for the NJPPA.

The Commissioners discussed the need for an administrative/clerical position. Mull asked Vayda if he could provide a job description and requirements of the position. The Commissioners believe the person should be located in Butler, but are open to other locations. The position would be part-time, permanent and work approximately 15-18 hours per week and once a job description is agreed upon an advertisement may be placed on-line or in some local newspapers.

Vayda asked that the Commissioners move into Executive Session for purposes of discussing the wholesale energy management services RFQ (Item 9.e.) and the Consideration of Proposal for Risk Assessment Services (Item 9.f.) and as they pertain to personnel matters and potential vendor contract negotiations. Biancamano offered a motion to move to enter executive session. Mull made a second. The vote was unanimous.

The Commissioners came back from Executive Session and Mull announced that there was no new business.

Mull announced the next meeting on October 18-19, 2017, 2:30 PM Days Hotel & Conference Center, 195 Route 18, East Brunswick, NJ 08816

Lampmann made a motion to adjourn at 11:40 AM. Isabella seconded the motion. The vote was unanimous.

Respectfully Submitted on Behalf of the Secretary,

/Brian Vayda/ Executive Director