

MINUTES

New Jersey Public Power Authority

July 19, 2018

The meeting at the Borough of Lavallette, 1306 Grand Central Ave, Lavallette, NJ 08735 was called to order at 10:30 AM by Jim Borowski, Authority Vice-President.

In addition to Borowski, representing the Borough of Lavallette, the following were present for the meeting: Jim Burnet for the Borough of Madison; Jim Lampmann for the Borough of Butler; Randy Bahr for the Borough of Milltown; Bill Beattie for the Borough of Park Ridge; Jack Layne for the Borough of South River; and Joe Isabella for the City of Vineland. Joe Zanga for the Borough of South River, John Boyle for the City of Vineland and Brian Vayda, Executive Director of the New Jersey Public Power Authority were also present. Shawn Hausmann, Council President of South River joined the meeting at 11:01 AM. Gerard Stankiewicz, auditor for the Authority joined the meeting at 11:46 AM. Seaside Heights and Pemberton were not represented at the meeting.

Minutes of the meeting of the Regular Meeting of April 19, 2018 were approved. Lampmann offered a motion to approve. Beattie offered a second. The voice vote was unanimous with Bahr abstaining.

Claims for the 1st Quarter of 2018 in the amount of \$64,778.37 were approved. A motion to approve was offered by Lampmann with a second by Isabella. The voice vote was unanimous.

The **Treasurer's Report for the 2nd Quarter 2018** showed a Net Income of \$137,720.16 for the full year with expenses of \$61,028.14. The balance sheet as of June 30, 2018, showed a cash balance at Lakeland Bank of \$217,735.48 and no liabilities. Lampmann made a motion to accept the report. Isabella offered a second. The voice vote was unanimous.

The **executive director's monthly report** was delivered in advance of the meeting. Borowski asked if there were any questions regarding the reports and there were none. Vayda discussed the recent RFP for electricity for 2022/2023 and highlighted that it was the lowest prices ever contracted for by the group. The executive director's report was accepted following a motion offered by Layne. Lampmann offered a second. The voice vote was unanimous.

Unfinished Business:

Vayda highlighted the need to hire an administrative person after bringing all the wholesale energy management services in-house that were provided to the Boroughs by a third-party. Vayda once again requested if anyone has information on any candidates.

The Board discussed the agenda for the annual retreat in October. Burnet suggested we add Madison's experience with Automated Metering Infrastructure and invite an expert to present.

Burnet suggested he has a contact with a company that could provide the presentation and Vayda will contact that person to get them on the agenda.

Vayda asked about the outstanding fully executed master energy service contracts between the Authority and the Boroughs.

Vayda also highlighted the potential for the individual members requirement to post collateral at PJM under certain circumstances.

New Business:

Lampmann made a motion to accept Randy Bahr to serve as Milltown’s Commissioner to the Authority. Layne offered a second. The voice vote was unanimous. Bahr indicated that he will most likely serve as a temporary Commissioner for Milltown. He is uncertain when or if a replacement will be named.

Vayda indicated that the Open Public Meetings Act requires that each public body officially designate a newspaper to receive notices of the body’s public meetings. Lampmann offered a motion that the Board designate the Star Ledger as the official newspaper of the Authority. Beattie offered a second. The voice vote was unanimous.

The Board invited Gerard Stankiewicz, auditor for the Authority to the meeting to discuss the completed audit for the inception year 2017-2018. Gerard discussed the Authority pension reporting requirement possibly becoming an issue in future years. Gerard also discussed the possible need to formalize some policies and procedures as the Authority grows. Layne offered a motion that the Board accept the 2017-2018 Audit Resolution 2018-11. Burnet offered a second.

A roll call of the votes ensued.

Commissioner	Vote “Yes”	Vote “No”	Vote “Abstain”	Absent
Akers				X
Beattie	X			
Bahr	X			
Borowski	X			
Burnet	X			
Lampmann	X			
Layne	X			
Isabella	X			
Mull				X

The Board discussed the methodology to be used to calculate annual assessments for the next fiscal year, 2019/2020. The Board agreed to use three categories: a general membership fee of \$50,000.00 based on kWh sales”, an amount to be determined for the energy management services to be provided by the Authority and a \$40,000.00 power procurement fee to be shared

equally. Burnet offered a motion to accept the new methodology to be used to calculate annual assessments for the upcoming budget year 2019/2020. Layne offered a second. The voice vote was unanimous.

Lampmann suggested in future years the Authority introduce the annual budget at the regular October quarterly meeting. Vayda agreed and indicated he will proceed with having the budget prepared in advance of the October meeting.

Vayda presented a summary of the PJM eTool applications that each member has been granted access to.

Vayda discussed the status of the development of the two automation projects for the Energy Management services currently being provided by the Authority.

Lampmann mad a motion to adjourn at 11:54 AM. Boyle offered a second. The voice vote was unanimous.

Respectfully Submitted on Behalf of the Secretary,

/Brian Vayda/ Executive Director