WORKSHOP MEETING MARCH 1, 2016 7:00 P.M.

The Workshop Meeting of the Borough of Butler Mayor and Council was opened by Mayor Alviene who indicated that the meeting was being held in compliance with the Open Public Meetings Act having been duly advertised and posted in Borough Hall.

### **ROLL CALL**

PRESENT: Mayor Alviene, Councilman Fox, Councilman McNear, Councilman Meier, Councilman Regis, Councilman Verdonik and Council President Vath

ALSO PRESENT: J. Lampmann, Borough Administrator, R. Oostdyk, Borough Attorney and M. O'Keefe, Borough Clerk

**R 2016-31 Bid Award** – **Gifford Street Water Main Replacement** – Mr. Lampmann noted 10 bids were received for this project, after review by the Engineer and Borough Attorney the recommendation is that the bid be awarded to Reivax Contracting, with the two options for the placement of two additional shut off valves on Kiel Avenue. The project should begin in late March or early April.

Moved: Verdonik Second: Meier

Voted Aye: Fox, McNear, Meier, Regis, Verdonik and Vath

Voted Nay: None

### **DISCUSSION:**

**2016 Municipal Budget** – Jim Kozimor, CFO is present this evening, Council President Vath noted that budget meetings have been held over the last few months, with introduction scheduled for the March 15, 2016 meeting. The increase in property taxes comes out to \$29.40 per average assessed home valued at approximately \$252,000. The increase is a significant reduction from \$52.49 last year. This budget is an example of fiscal responsibility with the department heads, and employees who have worked to keep the increase this low. Mayor Alviene commended the Borough Employees for their diligence in keeping the increase so low; however, we do not know what the School and Morris County tax rate will be. Mr. Kozimor asked that the Mayor and Council review the budget over the next weeks and please contact him should there be any questions.

**2016** Capital Improvement Projects – Mr. Lampmann provided the Mayor and Council a list of the 2016 Capital Improvement Project requests, (copy attached). General Capital allocations may be funds remaining from completed projects, or new monies allocated. The amount allocated for roads may change based on the inspection scheduled shortly with the Roads Chairman and Borough Engineer. The other large item is the refurbishment of the ladder truck for Butler Fire Department, the \$250,000 listed may be a conservative amount, and he feels that the amount may be closer to \$300,000. If the refurbishment is included in the 2016 budget, a Bond Anticipation Note may be required or adjustments will need to be made to funds allocated for other capital projects. Councilman Verdonik enquired as to how much time will the refurbishment add to the life of the vehicle. Mr. Lampmann explained it would add

WORKSHOP MEETING MARCH 1, 2016 7:00 P.M.

approximately ten years to the vehicle. A new fire truck costs approximately 1.3 million dollars, this refurbishment is considerably less expensive. The vehicle has had no major repairs and the manufacturer noted the truck is in fabulous shape. With the refurbishment, the truck will be up to present day code, including meeting all National Fire Protection Association standards. Councilman Regis recommended that we enter into a shared service agreement with neighboring municipalities for three distinct types of vehicles so that we have backup available during the time the vehicle will be out of service. Council President Vath noted that more Fire Departments are looking at vehicles that have less bells and whistles costing less, while still functioning in the same capacity.

**Appointment to the Planning Board** – Mayor Alviene noted that Robert Drexler has resigned from the Planning Board, as he is moving for employment purposes. Present this evening is Salvatore Veneziano, Jr., who has notified the Mayor of his interest in serving on the Planning Board. Mayor Alviene polled the Council regarding this appointment; all concurred and congratulated Mr. Veneziano, Jr. on his appointment.

### **OPEN PUBLIC DISCUSSION**

Mayor Alviene opened the meeting to the public at this time.

<u>Alex Calvi, 5 Butler Place</u> asked if the fire department currently has unused funds, if so could it be used for this truck. Mr. Lampmann explained that the while there may be funds remaining, there is nowhere near the monies required for the truck refurbishment. While capital is budgeted yearly for the Fire Department, this year's funding will be towards replacing bunker gear, according to the replacement schedule that is in place.

**Bob Norman, 31 Cascade Way** regarding the refurbishment of the fire truck, he feels that is a good idea. However, he wanted to know if this would be paid in one lump sum or if it will be financed. Mr. Kozimor explained that if Bond Anticipation Notes were issued, then it would be over a ten-year period, however, depending on funding it could be paid off prior to that, but the vendor would be paid off this year. Councilman Fox explained that there are savings on interest. Mr. Norman had a question regarding roads, will the Borough be doing the paving or will there be an outside contractor doing the paving. Mr. Fox explained that an outside contractor is always used the Borough only does patching of potholes.

Seeing no one come forward to speak a motion was made to close the public portion of the meeting.

Moved: Fox Second: McNear

All in favor.

Motion to adjourn

Moved: Fox Second: Verdonik

All in favor.

WORKSHOP MEETING MARCH 1, 2016 7:00 P.M. 3

ADJOURNMENT: 7:23 p.m.

Adopted: April 19, 2016

Robert W. ahrice

Robert W. Alviene, Mayor

Attest:

may O. Sheepe

Mary A. O'Keefe, RMC Municipal Clerk

Dated: April 19, 2016

WORKSHOP MEETING MARCH 1, 2016 7:00 P.M. 4

### BOROUGH OF BUTLER

### RESOLUTION NO. 2016 - 31

## RESOLUTION AWARDING A CONTRACT FOR THE GIFFORD STREET WATER MAIN REPLACEMENT PROJECT

WHEREAS, ten bids were received for the Gifford Street Water Main Replacement Project on February 24, 2016; and

WHEREAS, the Borough Consulting Engineer has recommended that the Borough award the contract with options 1 and 2; and

WHEREAS, the apparent low bidder inclusive of options 1 and 2 is Reivax Contracting Corp., with a total bid amount of \$152,665.00; and

WHEREAS, the Borough Administrator, Borough Attorney and the Consulting Engineer have reviewed the bid submitted by Reivax Contracting Corp. and have found all to be in order; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Butler, in the County of Morris and State of New Jersey, that the bid for the Gifford Street Water Main Replacement Project be awarded to Reivax Contracting Corp. 356 Thomas Street, Newark, NJ 07114 in the amount of \$152,665.00 is hereby accepted and the contract is awarded to Reivax Contracting Corp.

Adopted:

Report W Alviene Mayor

Mary O'Keefe, Borough Clerk

Dated: March 1, 2016

S
-
S
=
$\approx$
O
ш
~
_
d
F
APIT
=
7
_
-
S
œ
=
Z
щ
G
9
H
2
2

9	3		New Capital		
		Request	Required	Supported Funding Source	Transfer of
Sewer	Jet Vac Truck	\$380,000.00	\$0.00	\$130K Electric Capital/\$250K Sewer Money	Sunding
	Pump Station SCADA	\$20,000.00	\$10,000,00	\$10K Ordinance 2013 -117 \$10K New Ord	Dies is and
	Confined Space Equipment	\$5,500,00	\$0.00	Ordinance 2004 -11 or Ordinance and	Old Ora/CIT
	Source GIS	640,000,00	0000	O THE PROPERTY OF THE CONTRIBUTION OF THE PROPERTY OF THE PROP	Old Ord.
	22	on one or the	20.00	Ordinance 2004 - 11 or Ordinance 2015 - 6	Old Ord.
Streets & Roads	Upgrade Brine System	\$7,000.00	\$0.00	Wait and use Winter Chemical funds IF available	1
	Pre-wetting System	\$22,000.00	\$0.00	Wait and use Winter Chemical funds IE available	do sedo
	Stormwater GIS	\$15,000.00	\$15,000.00	New Ordinance	oper exp
	Road Paving	\$200,000.00	\$200,000.00	New Ordinance	å å
Buildings & Grounds	Various Improvements	\$20,000.00	\$0.00	Transfer \$20K balance from generator Ordinance 2015-10	200
	Site Remediation	\$20,000,00	\$5,000.00	\$15K in new alactvic Ordinary (65% posts 200)	5
	Library Roof	\$80,000.00	\$0.00	Hold Data 2017	ŧ,
	Door Replacement Boro Hall	\$25,000.00	\$10,000.00	S15K to Fleetric - \$100Nam Ordinance	None
	Maintenance Touch Danjage	CAT COD ON	000000	BOURDIO MEMORAL TURNES OF THE PARTY	5
	anertainer arrendere	245,000,00	\$10,000.00	\$20K Electric, \$5K Water, \$10K General	#B
Recreation	Stonybrook Improvements	\$10,000.00	\$0.00	Have Recreation Fund from Special Rec Account	Spec Rec
Fire Department	Gear Replacement	\$30,000.00	\$10,000,00	Use \$20K from 2015-8 Balance in 2016 Can Ord	į
	Thermal Imaging Cameras (2)	\$14,000.00	\$14,000,00	New Ordinance	5 8
	Fire Police Vehicle	\$20,000,00	\$20,000,000	0.00 Part   1.00 P	5
	Dafferblich To the Dan	00000000	240,000,00	STON Replacement from Electric/ \$20K new Money	i d
	Networks index 343	\$250,000,00		25555	3535
Firehouse	Kitchen Improvements	\$23,000.00	\$23,000.00	New Ordinance in 2016	CIF
Police Department	Replace Portable Radios	\$22,397.00	\$13,000.00	Use \$10 total from 2013,14,15 Police Ord balances	Š
	Cell Phone Redundancy SW	\$4,000.00	\$0.00	Police Operating Burdest Not Capital (Testatata)	5
	Power DMS Software Upgrade	\$3,215.00	\$0.00	Police Operation Budget Not Control III	ober exp
	Benlace / add Company 9 Days	000000	2000	conce operating punger, Not Capital (Trainings)	Oper Exp
	The control and control as a DAN	00.000,446	54,000.00	New Police Ordinance in 2016	ä

No BAN's are part of this Capital Plan

\$1,240,112.00 \$334,000.00

WORKSHOP MEETING MARCH 1, 2016 7:00 P.M. 6

# 2016 WATER UTILITY CAPITAL REQUESTS

		Request	New Capital Required	BAN	Suggested Funding Source	Funding
ildings & Grounds	Various Improvements Site Remediation Water Plant Furnace	\$5,000.00 \$3,000.00 \$6,000.00	\$5,000.00 \$0.00 \$600.00	\$0.00 \$0.00 \$5,400.00	New Ordinance Required Use Ordinance 2014-2 New Ordinance Required	Old Ord. BAN
verations	Air Compressor Intake Repair Coagulant System Upgrade Chlorine Detector Raw Water Valve Control Maintenance Truck Replace	\$1,300.00 \$10,000.00 \$15,000.00 \$3,000.00 \$10,000.00	\$0.00 \$500.00 \$0.00 \$0.00 \$250.00	\$9,500.00 \$0.00 \$0.00 \$0.00 \$0.00	\$1,3K from 2015-4 Filter Upgrade balance New Ordinance Required \$15K from 2015-4 Filter Upgrade balance \$3K from 2015-4 Filter Upgrade balance \$10K from 2015-4 Filter Upgrade balance \$20K Electric, \$5K Water, \$10K General	Old Ord. BAN Old Ord. Old Ord. Old Ord. BAN
stribution	Hydrants Leak Detection Utility Trailer Trench Shoring Box Distribution SCADA Gifford Street Balance	\$27,500.00 \$10,000.00 \$12,000.00 \$15,000.00 \$85,000.00	\$1,375.00 \$10,000.00 \$600.00 \$750.00 \$0.00 \$3,000.00	\$26,125.00 \$0.00 \$11,400.00 \$14,250.00 \$0.00 \$42,000.00	New Ordinance Required New Ordinance Required New Ordinance Required New Ordinance Required Use 2015 - 4 Various Improvements \$40K from 2015-4 Well drilling bal. \$45K new	BAN BAN BAN Old Ord. Old/BAN
	Totals BAN's required CIF Fund	\$252,800.00	\$22,075.00	\$113,175.00		

Recommend Doing a Generic CAP ordinance to cover all BAN's \$1.

\$120,000.00

WORKSHOP MEETING MARCH 1, 2016 7:00 P.M. 7

## 2016 ELECTRIC UTILITY CAPITAL PLAN

		Request	New Capital Required	Supported Funding Source	-
Buildings & Grounds	Various Improvements	\$25,000.00	\$25,000.00	New Capital Ordinance	runding
	Site Remediation	\$15,000.00	\$15,000.00	New Capital Ordinance	CE
	Door Replacement Boro Hall	\$15,000.00	\$15,000.00	New Capital Ordinance	; <del>"</del>
Vehicles	Purchase Line Truck	\$200,000.00	\$10,000.00	New Capital Ordinance	BAN
	Purchase Vac Truck	\$130,000.00	\$6,500.00	\$130K New Cap Ord/\$250K Gen Cap	BAN
	Fire Police/Safety Vehicle	\$10,000.00	\$10,000.00	New Capital Ordinance	5
	Maintenance Truck Replace	\$45,000.00	\$20,000.00	\$20K Electric, \$5K Water, \$10K General	8
Meter Data Management					
System	AMR Enhancement	\$220,000.00	\$100,000.00	\$100,000.00 \$120K from 2014-1, \$100K New Ord.	Ü
	Totals	\$660,000.00	\$201,500.00		
	BAN's Required CIF	\$313,500.00			