

BOROUGH OF BUTLER REORGANIZATION MEETING

JANUARY 5, 2021

6:00 P.M.

1. Call Meeting to Order – Pledge to the Flag – Moment of Reflection – Sunshine Notice
2. Oath of Office:  
Councilman Douglas Travers  
Councilman Raymond Verdonik
3. Roll Call
4. Mayor's Address  
Address by Council Members
5. Election of Council President

APPOINTMENTS:

BOROUGH ATTORNEY – One Year Term – Robert H. Oostdyk, Jr.

BOROUGH ENGINEER – One Year Term – Thomas Boorady

BOROUGH AUDITOR – One Year Term – Valerie Dolan of Nisivoccia LLP

MUNICIPAL TAX SEARCH OFFICER – One Year Term – Cora Ashley

VIOLATIONS CLERK – One Year Term – Mary A. O'Keefe and Pamela Krattiger

ASSESSMENT SEARCH OFFICER – One Year Term – Mary A. O'Keefe

POLICE MATRON – One Year Term – Leslie Usinowicz, Linda Daly, Joyce Opperee

AMERICANS WITH DISABILITIES ACT COMPLIANCE COMMITTEE – Three year Term – Karen Becker

2021-1 Appointment of Chris Finelli as Fire Chief for the Butler Fire Department

BUTLER FIRE DEPARTMENT CHIEF – 2 Year Term –

**Company Chiefs**

Chris Finelli

William Dunlap

Butler Fire Department Officers:

**Bartholdi Hose Company No. 2**

Captain

Joe Herrman

**Kiel Hook and Ladder Company No. 3**

Captain

Doug Morse IV

FIRE POLICE – One Year Term – Rich Dean, Tom Lozier, Chris Finelli, Dan Canty, Doug Yates, Joe Usinowicz, Rob Farro, Peter Shepard, Allen Courtney, Dakota Sheehan and Miranda Sheehan

**Fire Police Chief** – Dan Canty

EMERGENCY MANAGEMENT COUNCIL –

One Year Term – Christopher Finelli, Mark Warner, Chris Walthour, Dee Dunlap Dean, Mary O’Keefe, Alan Courtney, Christopher Finelli, Jarred Schmiedhauser, Ciro Chimento, Peter Tabbot, Dan Canty, Scott Ricker, James Lampmann,

BLOOD BANK – One Year Term – Butler Fire Department

BUTLER RECREATION COMMISSION – Five Year Term – Rebecca Calvi and William Hanisch

VETERANS SERVICE OFFICER – One Year Term – VFW Post 8096

SENIOR CITIZEN ADVISORY COMMITTEE – One Year Term –, Allan Courtney, Bill Landon, Tom Lozier, Donna Meizinger, Dorothy Popivchak, Joe Popivchak, JoAnn Rehfuss, Isabelle Rimmer, Barbara Tavano and Pat Wojtecki

DIAL-A-RIDE REPRESENTATIVE – One Year Term – Mary A. O’Keefe

MUSEUM COMMITTEE – Three Year Term –

PUBLIC AGENCY COMPLIANCE OFFICER – James Lampmann

CLASS III MEMBER PLANNING BOARD – One Year Term – Robert Fox

MOVED:

SECOND:

MAYOR MARTINEZ’S APPOINTMENTS TO THE PLANNING BOARD

Four Year Term – James Nargiso

Two Year Term – Marc Piccirillo

Class II Member – One Year Term – Chris Finelli

LIBRARY BOARD – Five Year Term – Becky Karpowich

BOARD OF HEALTH – Five Year Term – Dana Croker

OATH OF OFFICE

All Appointed Officials Receive the Oath of Office

REPRESENTATIVES TO THE JOINT INSURANCE FUND – One Year Term – James Lampmann and James Kozimor

REPRESENTATIVES TO PUBLIC POWER ASSOCIATION and NEW JERSEY PUBLIC POWER AUTHORITY– One Year Term – James Lampmann

ALTERNATIVE REPRESENTATIVE TO PUBLIC POWER ASSOCIATION and NEW JERSEY PUBLIC POWER AUTHORITY– One Year Term – James Kozimor

LIAISON MEMBER TO SENIOR CITIZEN ADVISORY COMMITTEE –

LIAISON MEMBER TO BOARD OF EDUCATION – Councilman Calvi

LIAISON MEMBERS TO COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE – James Lampmann, James Nargiso and James Kozimor

LIAISON MEMBER TO CLEAN COMMUNITIES – Councilman Travers

LIAISON TO BOARD OF HEALTH – Councilman Travers

REPRESENTATIVE TO MORRIS TOMORROW – Councilman Meier

LIAISON TO MUSEUM COMMITTEE – Councilman Meier

REPRESENTATIVE TO MORRIS COUNTY LEAGUE OF MUNICIPALITIES – Mayor Martinez

#### STANDING COMMITTEES OF THE COUNCIL

##### FINANCIAL, ORDINANCE & RECREATION COMMITTEE

Councilman Verdonik, Chairman  
Councilman Calvi, Vice Chairman  
Councilman Fox, Member

##### PUBLIC SAFETY COMMITTEE

Councilman Regis, Chairman  
Councilman Fox, Vice Chairman  
Councilman Meier, Member

##### ELECTRIC LIGHT & PUBLIC LIGHTING COMMITTEE

Councilman Meier, Chairman  
Councilman Regis, Vice Chairman  
Councilman Travers, Member

##### WATER AND WASTEWATER COMMITTEE

Councilman Calvi, Chairman  
Councilman Travers, Vice Chairman  
Councilman Verdonik, Member

HEALTH, SANITATION AND COMMUNITY DEVELOPMENT COMMITTEE

Councilman Travers, Chairman  
Councilman Meier, Vice Chairman  
Councilman Calvi, Member

ROADS AND BUILDINGS/GROUNDS COMMITTEE

Councilman Fox, Chairman  
Councilman Verdonik, Vice Chairman  
Councilman Regis, Member

Moved:

Second:

RESOLVED, THAT THE OFFICIAL NEWSPAPERS FOR THE BOROUGH BE THE SUBURBAN TRENDS, HERALD NEWS, THE STAR-LEDGER, DAILY RECORD AND BERGEN RECORD

Moved:

Second:

RESOLVED, THAT THE MAYOR AND COUNCIL OF THE BOROUGH OF BUTLER HEREBY DESIGNATE THE FOLLOWING BANKING INSTITUTIONS AS DEPOSITORIES FOR MONEY BELONGING TO THE BOROUGH OF BUTLER FOR THE YEAR 2021: PNC BANK, LAKELAND STATE BANK, AND N.J. CASH MANAGEMENT

Moved:

Second:

RESOLVED THAT THE FOLLOWING OFFICIALS SHALL BE AUTHORIZED TO SIGN DISBURSEMENT CHECKS FOR THE VARIOUS ACCOUNTS: THE ADMINISTRATOR, THE FINANCE CHAIRMAN AND THE CHIEF FINANCIAL OFFICER. ALL ACCOUNTS REQUIRE TWO SIGNATURES, WITH THE EXCEPTION OF THE PAYROLL ACCOUNT WHICH REQUIRES ONLY THE CHIEF FINANCIAL OFFICERS SIGNATURE, THE HOSPITALIZATION ACCOUNT WHICH REQUIRES ONLY THE CHIEF FINANCIAL OFFICERS SIGNATURE, AND THE COURT ADMINISTRATORS ACCOUNT WHICH REQUIRES THE COURT ADMINISTRATORS SIGNATURE:

Moved:

Second:

RESOLVED THAT THE FOLLOWING SURETY BONDS BE SECURED AND THE BOROUGH PAY ALL CHARGES FOR THE BONDS REQUIRED BY BOROUGH OFFICIALS: Tax Collector/Utility Supervisor \$406,000; Clerk Typist/Tax Collectors Office \$110,000; Magistrate \$18,000; Chief Financial Officer \$90,000; Public Employees Blanket \$25,000 per occurrence (excluding Tax Collector/Utility Supervisor, Magistrate and Chief Financial Officer).

Moved:

Second:

RESOLVED THAT THE COLLECTOR OF TAXES FOR THE BOROUGH OF BUTLER IS HEREBY AUTHORIZED TO CONDUCT THE ANNUAL SALE OF DELINQUENT TAXES AND OTHER MUNICIPAL CHARGES DUE ON A GIVEN PROPERTY COVERING ANY NUMBER OF QUARTERS AND PERMITS A MAXIMUM FEE OF \$25 FOR MAKING OF NOTICE OF TAX SALE FOR EACH OF TWO WEEKS PRECEDING THE DATE OF THE TAX SALE.

Moved:

Second:

RESOLVED THAT THE GOVERNING BODY MAY FIX THE RATE OF INTEREST TO BE CHARGED FOR NON-PAYMENT OF TAXES ON OR BEFORE THE DATE THEY WOULD BECOME DELINQUENT, AND MAY PROVIDE THAT WITHIN THE TENTH CALENDAR DAY FOLLOWING THE DATE UPON WHICH THE SAME BECAME PAYABLE, THE RATE SO FIXED SHALL NOT EXCEED 18% PER ANNUM ON ANY AMOUNT IN EXCESS OF \$1,500 TO BE CALCULATED FROM THE DATE THE TAX WAS PAYABLE, UNTIL THE DATE OF THE ACTUAL PAYMENT. THE INTEREST TO BE CHARGED A DELINQUENT TAXPAYER FOR NON-PAYMENT OF REAL PROPERTY TAXES SHALL BE AN ADDITIONAL PENALTY OF 6% IF THE AMOUNT OF DELINQUENCY IS IN EXCESS OF \$10,000 AT THE END OF A CALENDAR YEAR

Moved:

Second:

RESOLVED THAT THERE IS HEREBY IMPOSED A SERVICE CHARGE OF \$20.00 PER CHECK OR OTHER WRITTEN INSTRUMENT WHICH SHALL BE ADDED TO ANY ACCOUNT OWING TO THE BOROUGH IF PAYMENT TENDERED ON THE ACCOUNT WAS BY A CHECK OR OTHER WRITTEN INSTRUMENT WHICH WAS RETURNED TO THE BOROUGH FOR INSUFFICIENT FUNDS. THE SERVICE CHARGE AUTHORIZED BY THIS RESOLUTION SHALL BE COLLECTED IN THE SAME MANNER PRESCRIBED BY LAW FOR THE COLLECTION OF THE ACCOUNT FOR WHICH THE CHECK OR OTHER WRITTEN INSTRUMENT WAS TENDERED.

Moved:

Second:

RESOLVED, THAT THE TAX COLLECTOR IS PERMITTED TO PROCESS CANCELLATIONS OF PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$10.00 WITHOUT FURTHER ACTION OF THE GOVERNING BODY IN ACCORDANCE WITH CHAPTER 82, PUBLIC LAW OF 1987, KNOWN AS N.J.S.A. 40A:5-017.1.

Moved:

Second:

RESOLVED, THAT THE SALARIES OF THE BOROUGH EMPLOYEES AND PAID OFFICIALS OF THE BOROUGH BE PAID EVERY TWO WEEKS FOR THE YEAR 2021 AND THAT THE CHIEF FINANCIAL OFFICER BE AUTHORIZED TO SIGN PAYROLLS ON BEHALF OF THE MAYOR AND COUNCIL AND HE BE AUTHORIZED TO ISSUE THE NECESSARY CHECKS.

Moved:

Second:

RESOLVED THAT THE REGULAR MEETINGS OF THE COUNCIL BE HELD ON: January 19, February 16, March 16, April 20, May 18, June 15, July 20, August 17, September 21, October 19, November 9 and December 21, 2021. BE IT FURTHER RESOLVED, THAT THE FOLLOWING ORDER OF BUSINESS SHALL BE ALLOWED AT THE MEETINGS: 1. ROLL CALL; 2. APPROVAL OF MINUTES; 3. GREETING OF PUBLIC AND INVITATION FOR DISCUSSION; 4. REPORTS OF COMMITTEES AND DEPARTMENT HEADS; 5. APPROVAL OF VOUCHERS AND PAYROLLS; 6. PRESENTATION OF CORRESPONDENCE, PETITIONS; 7. PUBLIC HEARINGS; 8. ORDINANCES FOR INTRODUCTION; 9. ORDINANCES FOR ADOPTION; 10. RESOLUTIONS; 11. NEW/UNFINISHED BUSINESS; 12. INVITATION FOR DISCUSSION FROM PUBLIC; 13. ADJOURNMENT

Moved:

Second:

- R 2021-2 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH AUDITOR
- R 2021-3 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH ENGINEER
- R 2021-4 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH ATTORNEY
- R 2021-5 RESOLUTION PROVIDING FOR AN AGREEMENT WITH BOND COUNSEL
- R 2021-6 RESOLUTION PROVIDING FOR AN AGREEMENT WITH DMC
- R 2021-7 RESOLUTION PROVIDING FOR AN AGREEMENT WITH BETTS & HOLT
- R 2021-8 RESOLUTION PROVIDING FOR AN AGREEMENT WITH ANDERSON & DENZLER
- R 2021-9 RESOLUTION PROVIDING FOR AN AGREEMENT WITH SPECIAL LABOR COUNSEL DORSEY AND SEMRAU
- R 2021-10 RESOLUTION AUTHORIZING THE EXECUTION OF MASTER POWER PURCHASE AND SALE AGREEMENTS AND CONFIRMATION TRANSACTIONS THEREUNDER WITH VARIOUS SUPPLIERS
- R 2021-11 RESOLUTION AUTHORIZING AN AGREEMENT WITH PHOENIX ADVISORS, LLC FOR MUNICIPAL BOND RELATED ISSUES
- R 2021-12 RESOLUTION CERTIFYING THAT THE BOROUGH OF BUTLER IS IN COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964

R 2021-13      TEMPORARY BUDGET FOR 2021

R 2021-14      RESOLUTION AUTHORIZING A CONTRACT WITH AMERICAN  
ELECTRICAL TESTING

R 2021-15      RESOLUTION AUTHORIZING AN AGREEMENT WITH UTILITY  
ENGINEERS, PC

OPEN PUBLIC DISCUSSION

ADJOURNMENT