

The Workshop Meeting of the Borough of Butler Mayor and Council was opened by Mayor Martinez who indicated that the meeting was being held in compliance with the Open Public Meetings Act having been duly advertised and posted in Borough Hall and on the Borough Website.

ROLL CALL

PRESENT: Mayor Martinez, Councilman Calvi, Councilman Guzman, Councilwoman Orcutt, Councilman Piccirillo and Council President Verdonik

ALSO PRESENT: Matthew Guildler, Borough Administrator; Christopher Woods, Office of the Borough Attorney and Brandi Greco, Borough Clerk.

Motion to excuse Council Elect Robert Meier by Piccirillo, Second by Orcutt and all in favor.

APPROVAL OF MINUTES

Closed Session June 18, 2024

Moved: Verdonik Second: Calvi
All in favor except Guzman abstain

Closed Session July 16, 2024

Moved: Orcutt Second: Verdonik
All in favor except Guzman and Piccirillo abstain

Closed Session August 20, 2024

Moved: Verdonik Second: Orcutt
Calvi, Guzman, Meier, Piccirillo abstain; Mayor Approves

Closed Session December 3, 2024

Moved: Piccirillo Second: Orcutt
All in favor except Guzman abstain

RESOLUTION(S)

R 2025-20 Consent Agenda*

Moved: Calvi Second: Verdonik
All in favor

*2025-21 Resolution Regarding Goods and Services Purchased through The Morris County Cooperative Pricing Council.

*2025-22 Resolution Authorizing a Contract Between the Borough of Butler and TVScreenads

*2025-23 Resolution Correcting the Term Of Appointment for Brandi Greco as Borough Clerk

*2025-24 Resolution Accepting the Notice of Retirement from Timothy Siek

*2025-25 Resolution Appointing Borough Towers for the year 2025

R 2025-26 Resolution Providing for an Agreement with Insurance Design Administrators for Dental Claims Administration

Moved: Piccirillo Second: Verdonik
All in favor

OPEN PUBLIC DISCUSSION

Mayor Martinez opened the meeting to the public at this time.

Seeing no one come forward to speak, a motion was made to close the public portion of the meeting.

Moved: Orcutt Second: Verdonik
All in favor

MINUTES OF:
DATE OF MEETING:
TIME OF MEETING:
PAGE NO.

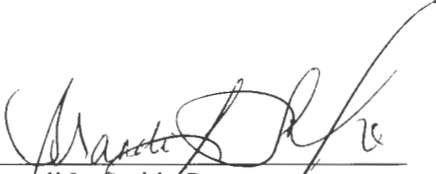
WORKSHOP MEETING
JANUARY 7, 2025
Following Re-Org.
2

MOTION TO ADJOURN

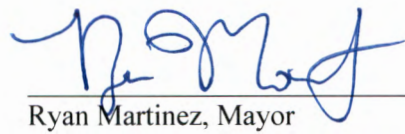
Moved: Piccirillo
All in favor

Second: Orcutt

ADJOURNMENT: 6:34 p.m.



Brandi L. Smith-Greco
Municipal Clerk
Adopted February 18 2025



Ryan Martinez, Mayor

**BOROUGH OF BUTLER
RESOLUTION NO. 2025-20**

RESOLUTION AUTHORIZING PASSAGE OF A CONSENT AGENDA

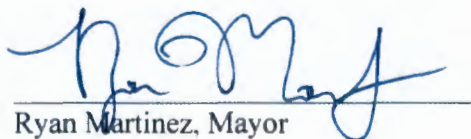
WHEREAS, the Borough Council of the Borough of Butler has reviewed the Consent Agenda consisting of various proposed Resolutions and/or Motions; and

WHEREAS, should any of the members of the Council request, an item may be removed from the Consent Agenda and considered in its normal sequence on the agenda.

NOW, THEREFORE, BE IT RESOLVED, that the following Resolutions and/or Motions on the Consent Agenda are hereby approved:


1. **2025-21** Resolution Regarding Goods and Services Purchased Through the Morris County Cooperative Pricing Council.
2. **2025-22** Resolution Authorizing a Contract Extension Between the Borough of Butler and TVScreenAds, LLC.
3. **2025-23** Resolution Correcting the Term of Appointment for Brandi Smith Greco as Registered Municipal Clerk
4. **2025-24** Resolution Accepting the Notice of Retirement from Timothy Siek.
5. **2025-25** Resolution Appointing Borough Towers for the year 2025.

Approved: January 7, 2025



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, RMC

BOROUGH OF BUTLER
RESOLUTION R 2025-21


AUTHORIZATION TO PURCHASE VARIOUS ITEMS AWARDED BY THE
MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, in the past the Borough of Butler has availed itself of the right to purchase materials, supplies and equipment under contracts for such materials, supplies and equipment entered into on behalf of the Morris County Cooperative Pricing Council pursuant to N.J.S.A. 40A:11-10; and

WHEREAS, it is desirable from time to time to obtain materials, supplies, services and equipment under contracts for such materials, supplies, services and equipment ordered into on behalf of the Morris County Cooperative Pricing Council without the necessity of advertising for bids, or in the cases where no bids have been received; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Butler, County of Morris and State of New Jersey, that the purchase by the Borough of items or services contained in the Morris County Cooperative Pricing Council are hereby authorized.

Approved: January 7, 2025



Ryan Martinez, Mayor

Attest:



Brandi Smith-Greco, RMC

Dated: January 7, 2025

**BOROUGH OF BUTLER
RESOLUTION NO. 2025-22**

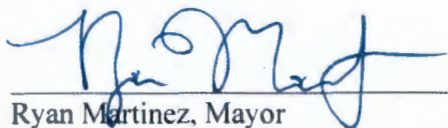
**RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE BOROUGH OF
BUTLER AND TVSCREENADS, LLC**

WHEREAS, TVScreenads, LLC wishes to provide the Borough with a public information notification system in the form of a television monitor providing the Borough with an outlet for public notices, along with advertisements from local businesses and light entertainment; and

WHEREAS, TVScreenads, LLC will provide the equipment at no charge to the Borough of Butler and provide the Borough with screen time for public notifications of various Borough events.


NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby authorizes an annual extension of the contract, a copy of which is on file in the office of the Borough Clerk.

Approved: January 7, 2025



Ryan Martinez, Mayor

Attest:



Brandi L. Smith-Greco, RMC

Dated: January 7, 2025

**BOROUGH OF BUTLER
RESOLUTION NO. 2025-23**

**RESOLUTION CORRECTING THE TERM OF APPOINTMENT OF
BRANDI SMITH-GRECO AS
BOROUGH CLERK OF THE BOROUGH OF BUTLER**

WHEREAS, N.J.S.A. 40A:9-133 provides that “in every municipality there shall be a municipal clerk appointed for a three-year term by the governing body of the municipality,” and also provides that “no person shall be appointed or reappointed as a municipal clerk unless that person holds a Registered Municipal Clerk certificate issued pursuant to section 3 or section 4 of P.L.1985;” and

WHEREAS, N.J.S.A. 40A:9-133 provides that “the term of a municipal clerk shall be deemed to have begun as of the actual date upon which a person serving as municipal clerk is appointed;” and

WHEREAS, Brandi Smith-Greco has been in the role of Registered Municipal Clerk since January 1, 2023; and


WHEREAS, Resolution 2023-01 incorrectly appointed Brandi Smith-Greco as Borough Clerk to commence on January 1, 2023, and end on December 31, 2024 when the term should have ended December 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Butler, in the County of Morris and State of New Jersey, that Resolution 2023-01 appointing Brandi Smith-Greco is hereby corrected to reflect the Statutory three year term commencing on January 1, 2023 and ending December 31, 2025.

Adopted: January 7, 2025



Brandi Smith-Greco, Borough Clerk



Ryan Martinez, Mayor

**BOROUGH OF BUTLER
RESOLUTION R 2025-24**

RESOLUTION ACCEPTING THE RETIREMENT OF TIMOTHY SIEK

WHEREAS, the Borough of Butler acknowledges the receipt of an intent to retire letter from Timothy Siek dated December 19, 2024; and

WHEREAS, Timothy Siek intends to retire effective July 1, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Butler, County of Morris, State of New Jersey, that the retirement of Timothy Siek is hereby accepted, effective July 1, 2025;

BE IT FURTHER RESOLVED that upon Timothy Siek's retirement date, he will be paid for unused sick and vacation time as per the guidelines in the Butler Blue Collar Workman's Association agreement.

Approved: January 6, 2025



Ryan Martinez, Mayor

Attest:



Brandi Smith-Greco, RMC

**BOROUGH OF BUTLER
RESOLUTION R 2025-25**

**RESOLUTION OF THE BUTLER MAYOR AND COUNCIL APPOINTING
BOROUGH TOWERS FOR THE YEAR 2025**

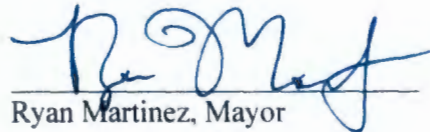
WHEREAS, the Mayor and Council have reviewed the applications from three (3) towers to tow for the Borough for 2025; and

WHEREAS, the applications have been reviewed by Police Chief, Scott Ricker and Borough Attorney Robert Oostdyk

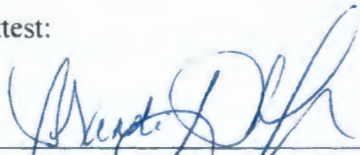
NOW, THEREFORE, BE IT RESOLVED that the following towers are authorized to tow for the Borough of Butler for the year 2025:

Malanga's Automotive, 39 Hamburg Turnpike Riverdale 07457
Factory Auto Body, 1894 Route 23, West Milford, NJ 07480

Adopted: January 7, 2025


Ryan Martinez, Mayor

Attest:


Brandi L. Smith-Greco, RMC

**BOROUGH OF BUTLER
RESOLUTION R 2025-26
RESOLUTION PROVIDING FOR AN AGREEMENT WITH INSURANCE DESIGN
ADMINISTRATORS FOR DENTAL CLAIMS ADMINISTRATION**

WHEREAS, the Borough of Butler desires to continue to implement a cost-effective method of dealing with the ever-increasing cost of group health benefits while maintaining appropriate dental care for its employees; and

WHEREAS, self-funding is an effective method to achieve this goal; and

WHEREAS, the Treasurer has certified that funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids, and the contract itself must be available for public inspection,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Butler as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute a contract with Insurance Design Administrators, 111 Bauer Drive, Oakland, N.J. 07436.

2. The duration of this contract is January 1, 2025 through December 31, 2025, however it shall be on a month to month basis. Upon thirty days notification to IDA, this contract can be terminated.

3. The service fee is estimated as follows:

a. IDA shall be paid a monthly fee of \$11 per employee (Annually estimated at \$15,048) which includes claim processing costs for claims handling.

b. Claims are estimated at \$138,037.54.

c. If during the operation of the Plan, any tax (other than franchise taxes, net worth taxes, state or federal income taxes or other taxes based on income), or any assessment or premium charge, shall be assessed against the Plan or IDA and IDA is required to pay such tax, IDA shall report the assessment or charge to the Sponsor and the Sponsor shall immediately reimburse IDA for any such charge or assessment. Sponsor may, at its discretion, appeal the tax.

d. In addition to the Monthly Services Fees and payment, the Sponsor shall pay IDA charges incurred pursuant to the following schedule of Special Services Fees:

SPECIAL SERVICES

Printing Expenses

SPECIAL SERVICES FEES

Actual cost for booklets and Employer Claim Checks or any other special printing requested by the Sponsor.

Special Statistical Reports
(Other than the customary
monthly or annual reports).

Expenses incurred.

Travel Expenses for IDA
personnel if such travel is
at the request of the Sponsor
or Administrator

Expenses incurred for such
travel

Other Services mutually agreed
upon, beyond the scope of
those normally required.

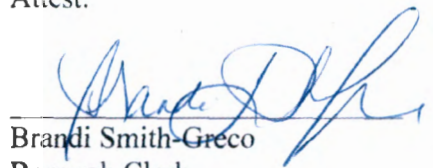
Actual costs of such services

4. The Butler Employee Dental Health Care Plan will be renewed effective January 1, 2025.

Adopted: 1/7/25


Ryan Martinez, Mayor

Attest:


Brandi Smith-Greco
Borough Clerk

Dated:

January 7, 2025